

## **SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

Minutes of a meeting of the Council held on  
Thursday, 23 May 2013 at 2.00 p.m.

**PRESENT:** Councillor Tony Orgee – Chairman  
Councillor David Bard – Vice-Chairman

**Councillors:** Richard Barrett, Val Barrett, Francis Burkitt, Tom Bygott, Nigel Cathcart, Pippa Corney, Neil Davies, Simon Edwards, Alison Elcox, Sue Ellington, Andrew Fraser, Jose Hales, Roger Hall, Lynda Harford, Tumi Hawkins, Roger Hickford, James Hockney, Mark Howell, Caroline Hunt, Peter Johnson, Sebastian Kindersley, Douglas de Lacey, Janet Lockwood, Mervyn Loynes, Ray Manning, Mick Martin, Raymond Matthews, David McCraith, Cicely Murfitt, Charles Nightingale, Alex Riley, Deborah Roberts, Neil Scarr, Ben Shelton, Bridget Smith, Hazel Smith, Edd Stonham, Peter Topping, Robert Turner, Susan van de Ven, Bunty Waters, Aidan Van de Weyer, David Whiteman-Downes, John Williams, Tim Wotherspoon and Nick Wright

<b>Officers:</b>	Alex Colyer	Executive Director, Corporate Services
	Jean Hunter	Chief Executive
	Fiona McMillan	Legal & Democratic Services Manager and Monitoring Officer
	Graham Aisthorpe-Watts	Democratic Services Team Leader

Apologies for absence were received from Councillors Trisha Bear, Brian Burling, Jonathan Chatfield, Steve Harangozo, Clayton Hudson, Robin Page and Jim Stewart.

### **PRESENTATION**

The Chairman reported that he had raised approximately £3,000 during his term of office for the Arthur Rank Hospice, East Anglia Children's Hospice (EACH) and Help for Heroes, his three chosen charities. Each charity would be presented with a share of this money in due course.

#### **1. ELECTION OF CHAIRMAN 2013/14**

On the nomination of Councillor Ray Manning, seconded by Councillor Sebastian Kindersley and there being no further nominations, Council **RESOLVED** that Councillor David Bard be elected Chairman of the Council for the 2013/14 civic year.

Councillor Bard signed the acceptance of office. He thanked Members for their confidence in him for the role and paid tribute to the outgoing Chairman, Councillor Tony Orgee, as an excellent mentor who chaired Council meetings with grace and precision and would be a hard act to follow.

#### **2. APPOINTMENT OF VICE-CHAIRMAN OF THE COUNCIL 2013/14**

The Chairman invited nominations for the appointment of Vice-Chairman of the Council for the 2013/14 civic year.

Councillor Sue Ellington was nominated by Councillor Ray Manning, which was seconded by Councillor Simon Edwards.

Councillor Douglas de Lacey was nominated by Councillor Bridget Smith, which was seconded by Councillor Deborah Roberts.

Both nominees left the Council Chamber during the undertaking of a ballot and, with 29 votes compared to 16, Council **RESOLVED** that Councillor Sue Ellington be appointed Vice-Chairman of the Council for the 2013/14 civic year.

Councillor Ellington signed the acceptance of office.

### **3. DECLARATIONS OF INTEREST**

No declarations of Members' interests were made at this stage of proceedings.

### **4. REGISTER OF INTERESTS**

No changes were reported by Members with regard to their Register of Members' Financial and Other Interests forms.

### **5. MINUTES**

The minutes of the previous meeting of Council held on 25 April 2013 were confirmed and signed by the Chairman as a correct record.

### **6. ANNOUNCEMENTS**

Councillor David Bard, Chairman of the Council, announced that two of his chosen charities would be Help for Heroes and the East Anglian Air Ambulance. He intended to choose a third charity but would provide an opportunity for District Council staff to make suggestions as to which charity this should be.

Jean Hunter, Chief Executive, provided Members with the results of the District Council by-elections held on 2 May 2013. The Council congratulated Councillors Andrew Fraser of Balsham Ward, Susan van de Ven of Meldreth Ward and Aidan Van De Weyer of Orwell and Barrington Ward on being elected.

Councillor Ray Manning, Leader of the Council, announced two changes to his Cabinet that took effect on 15 May 2013. Councillor Mick Martin had been appointed as Portfolio Holder for Environmental Services, in place of Councillor Sue Ellington, and Councillor Whiteman-Downes had been appointed as Portfolio Holder for Corporate and Customer Services, in place of Councillor James Hockney. It was noted that Councillor Sue Ellington would continue her work on health and wellbeing in South Cambridgeshire as the Council's Health and Wellbeing Champion.

### **7. ESTABLISHMENT OF COMMITTEES, ALLOCATION OF SEATS AND APPOINTMENTS**

Council considered a report setting out the establishment of committees, the allocation of seats on committees, the appointment of Members to committees and joint bodies and the appointment of the Council's lead Independent Person and Deputy Independent Person.

Councillor Ray Manning, Leader of the Council, moved the following proposal: -

(1) That Council approves: -

- (a) The abolition of the Sustainable Energy Committee.
- (b) The establishment of a second Scrutiny and Overview Committee entitled 'Partnerships Review Committee'.

- (c) The award of a Special Responsibility Allowance to the Chairman and Vice-Chairman of the Partnerships Review Committee, at the same level as the current Chairman and Vice-Chairman of the Scrutiny and Overview Committee, respectively.
  - (d) The allocation of seats, as set out in Appendix A to the report.
  - (e) The nominations of the political groups to seats on committees, as set out in Appendix B to the report.
  - (f) The appointment of Chairmen and Vice-Chairmen, as set out in Appendix C to the report.
  - (g) The appointment of Grant Osbourn as the Council's lead Independent Person.
  - (h) The appointment of Gillian Holmes as the Council's deputy Independent Person.
- (2) That a report be submitted to the meeting of Council on 25 July 2013, setting out the constitutional changes required as a result of the proposed changes to the committee structure being implemented.

In presenting the report, Councillor Manning referred to the proposed abolition of the Sustainable Energy Committee. He acknowledged the good work the committee had done but felt that it was time to move the agenda forward so that it was more focussed. The new Partnerships Review Committee or Scrutiny and Overview Committee, for example, could instigate a Task and Finish Group to review issues relating to climate change or sustainable energy, with any outcomes being reported directly to the Leader as responsible Portfolio Holder. He also welcomed consideration of these issues at his Portfolio Holder Meetings. The Leader envisaged the Partnerships Review Committee having a key role due to the increased workload of the Scrutiny and Overview Committee and the fact that more partnerships, whether formal or informal, were being set up in the district.

The proposal was seconded by Councillor Simon Edwards, Deputy Leader and Portfolio Holder for Finance and Staffing.

The Chairman indicated that a vote would be held on each aspect of the motion separately.

Councillor Sebastian Kindersley, Leader of the Opposition, moved an amendment to withdraw (1)(a), (1)(b) and (1)(c) from the motion and refer them to the Civic Affairs Committee for consideration. He was of the opinion that the Civic Affairs Committee should have considered these proposals as part of its constitutional review remit prior to Council being asked to make this decision.

The amendment was seconded by Councillor Douglas de Lacey, who was concerned that the Council was in breach of its constitution by making changes to the committee structure at this stage and in this fashion.

Members noted that Council Standing Order 1.1(b)(ix) provided for the Council at its annual meeting to appoint a least one Scrutiny and Overview Committee, a Civic Affairs Committee, the Licensing Committee (2003 Act) and any other committees that the Council considered would be appropriate, provided they did not deal with matters reserved to the Council itself or executive functions.

With 15 votes in favour and 32 against the amendment was **LOST**.

*(Councillor Peter Topping arrived at the meeting at this stage of proceedings).*

In debating the abolition of the Sustainable Energy Committee, Members opposed to the proposal were concerned that the Council would lose a valuable forum where proactive ideas regarding climate change and sustainable energy had often been developed. Additionally, they understood that the Council's lead support officer for this agenda would soon be leaving the authority and agreed that this was justification in itself for maintaining the committee. It was also noted that the Sustainable Energy Committee was considered as a regional exemplar.

Councillor Manning emphasised the importance of the Sustainable Energy Parish Partnership and he was currently in the process of seeking to increase the uptake of villages, with an update report due to his next Portfolio Holder Meeting. He reiterated the points he had previously made regarding the role of the Scrutiny and Overview Committee, the Partnerships Review Committee, Task and Finish Groups and his Portfolio Holder Meetings with regard to the way in which sustainable energy and climate change issues could be considered.

Voting on the substantive motion, with 30 votes in favour and 18 against Council **APPROVED** the abolition of the Sustainable Energy Committee.

Council unanimously **APPROVED** the establishment of a second Scrutiny and Overview Committee entitled 'Partnerships Review Committee'.

Councillor Bridget Smith moved an amendment to (1)(c) of the motion so that it read: -

"The award of a Special Responsibility Allowance to the Chairman and Vice-Chairman of the Partnerships Review Committee and the Chairman and Vice-Chairman of the Scrutiny and Overview Committee at 50% of the same level as the current Chairman and Vice-Chairman of the Scrutiny and Overview Committee, being £1,747.50 and £874 respectively."

Councillor Smith could not justify increasing any aspect of the Members' Allowances Scheme when the Council agreed to freeze the Scheme as part of its budget in February 2013. In addition, she did not think that there would be enough work to warrant the two committees receiving the same Special Responsibility Allowance as the existing Chairman and Vice-Chairman of the Scrutiny and Overview Committee.

Councillor John Williams seconded the amendment and, whilst echoing the comments made by Councillor Smith, asked where the additional money would come from.

It was noted that this would be added to the Council's savings targets.

With 18 votes in favour, 26 against, 3 abstentions and 1 not voting the amendment was **LOST**.

Voting on the substantive motion, with 26 votes in favour, 19 against, 1 abstention and 2 not voting Council **APPROVED** the award of a Special Responsibility Allowance to the Chairman and Vice-Chairman of the Partnerships Review Committee, at the same level as the current Chairman and Vice-Chairman of the Scrutiny and Overview Committee, respectively.

Councillor John Williams moved an amendment to (1)(d) of the motion, to decrease the number of seats on the Partnerships Review Committee from nine to eight, thereby decreasing the Liberal Democrat entitlement on the committee from three to two, and to increase the number of seats on the Scrutiny and Overview Committee from nine to ten, thereby increasing the Liberal Democrat entitlement on the committee from two to three.

Councillor Williams explained that this amendment sought to add equal weight to the proportionality of the Scrutiny and Overview Committee, which as proposed would see six Conservative Councillors on the committee with two Liberal Democrats and one Independent.

The amendment was seconded by Councillor Hawkins, who agreed with these sentiments.

In response, it was noted that the balance on committees was proportionate, taking into account the Council's political balance, in that the Partnerships Review Committee would consist of five Conservative Councillors, three Liberal Democrats and one Independent.

With 17 votes in favour, 29 against, 1 abstention and 1 not voting the amendment was **LOST**.

Voting on the substantive motion Council unanimously **APPROVED** the allocation of seats on committees as follows: -

<b>Committee</b>	<b>No. of seats</b>	<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
Civic Affairs	13	8	3	2
Corporate Governance	8	5	2	1
Employment	8	5	2	1
Licensing	15	9	4	2
Planning	13	8	3	2
Partnerships Review	9	5	3	1
Scrutiny & Overview	9	6	2	1
<b>Total</b>	<b>75</b>	<b>46</b>	<b>19</b>	<b>10</b>

Councillors Sebastian Kindersley and Douglas de Lacey, Political Group Leaders, submitted some additions and amendments to their groups' membership nominations which were accepted as part of the motion, further to which the Council unanimously **APPROVED** the nominations of political groups to seats on committees and joint bodies, as set out below: -

***Civic Affairs Committee***

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
David Bard	Sebastian Kindersley	Douglas de Lacey
Simon Edwards	Janet Lockwood	Neil Davies
Alison Elcox	Jim Stewart	
Ray Manning		
Raymond Mathews		
Tony Orgee		
Robert Turner		
Bunty Waters		

*Substitutes in hierarchical list:*

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
James Hockney	Jose Hales	Edd Stonham
Roger Hall	Susan van de Ven	Sally Hatton
Richard Barrett	Hazel Smith	Neil Scarr
Charlie Nightingale		Deborah Roberts
		Robin Page

**Corporate Governance Committee**

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
Richard Barrett	Bridget Smith	Douglas de Lacey
Francis Burkitt	John Williams	
Andrew Fraser		
David McCraith		
Peter Topping		

*Substitutes in hierarchical list:*

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>	<b>Non-Group</b>
Charlie Nightingale	Hazel Smith	<i>See Non-Group</i>	Nigel Cathcart
Ben Shelton		Edd Stonham	<i>(Seat offered by the Independent Group)</i>
		Neil Davies	
		Neil Scarr	
		Deborah Roberts	

**Employment Committee**

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
Val Barrett	Sebastian Kindersley	Edd Stonham
Simon Edwards	Jim Stewart	
Lynda Harford		
Caroline Hunt		
Alex Riley		

*Substitutes in hierarchical list:*

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
Peter Topping	Bridget Smith	Neil Scarr
Charlie Nightingale		Neil Davies
		Douglas de Lacey
		Deborah Roberts
		Sally Hatton

**Licensing Committee**

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>	<b>Non-Group</b>
Richard Barrett	Trisha Bear	Neil Scarr	Nigel Cathcart
Val Barrett	Jose Hales	Deborah Roberts	<i>(Seat offered by the</i>
Andrew Fraser	Janet Lockwood		<i>Conservatives)</i>
Roger Hall	<i>See Non-Group</i>		Cicely Murfitt
Mervyn Loynes			<i>(Seat offered by the Liberal</i>
Raymond Matthews			<i>Democrats)</i>
Charlie Nightingale			
Alex Riley			
<i>See Non-Group</i>			

*Substitutes in hierarchical list:*

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
Alison Elcox	Hazel Smith	Douglas de Lacey
Mick Martin		Neil Davies
		Edd Stonham
		Sally Hatton
		Robin Page

**Planning Committee**

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
David Bard	Tumi Hawkins	Neil Scarr
Val Barrett	Sebastian Kindersley	Deborah Roberts
Brian Burling	Hazel Smith	
Lynda Harford		
Caroline Hunt		
Ben Shelton		
Robert Turner		
Nick Wright		

*Substitutes in hierarchical list:*

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>	<b>Non-Group</b>
Charlie Nightingale	Trisha Bear	Douglas de Lacey	Nigel Cathcart
Peter Johnson	Aidan Van De Weyer	<i>See Non-Group</i>	<i>(Seat offered by</i>
Richard Barrett	Jose Hales	Neil Davies	<i>the Independent</i>
Ray Matthews	Janet Lockwood	Edd Stonham	<i>Group)</i>
Alex Riley		Sally Hatton	

**Partnerships Review Committee**

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
Alison Elcox	Jose Hales	Neil Scarr
Andrew Fraser	Janet Lockwood	
Roger Hall	Aidan Van De Weyer	
James Hockney		
Ben Shelton		

*Substitutes in hierarchical list:*

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
Bunty Waters	Susan van de Ven	Deborah Roberts
David Bard	Tumi Hawkins	Douglas de Lacey
		Neil Davies
		Edd Stonham
		Sally Hatton

**Scrutiny and Overview Committee**

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
David Bard	Jose Hales	Douglas de Lacey
Alison Elcox	Bridget Smith	
Sue Ellington		
Lynda Harford		
Roger Hickford		
Bunty Waters		

*Substitutes in hierarchical list:*

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
Andrew Fraser	Tumi Hawkins	Edd Stonham
Roger Hall	Aidan Van De Weyer	Neil Scarr
Val Barrett		Neil Davies
		Deborah Roberts
		Robin Page

***Northstowe Joint Development Control Committee***

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
Brian Burling	Trisha Bear	Edd Stonham
Lynda Harford		
Alex Riley		
Tim Wotherspoon		

Spokesman: Tim Wotherspoon

*Substitutes:*

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
Simon Edwards	Hazel Smith	Neil Davies
Pippa Corney		Douglas de Lacey

***Joint Development Control Committee Cambridge Fringes***

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
David Bard	Aidan Van De Weyer	Douglas de Lacey
Pippa Corney		
Charlie Nightingale		
Ben Shelton		

Spokesperson: Pippa Corney

*Substitutes:*

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
Tim Wotherspoon	Janet Lockwood	Edd Stonham
Tom Bygott	Jim Stewart	Neil Davies

***Northstowe Transport Working Group***

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
Ray Manning	Hazel Smith	
Alex Riley		

*Substitutes:*

<b>Conservatives</b>	<b>Liberal Democrats</b>	<b>Independent Group</b>
Tim Wotherspoon	Trisha Bear	
Lynda Harford	Tumi Hawkins	



Council unanimously **APPROVED** the appointment of Chairmen and Vice-Chairmen to committees, as follows: -

<b>Committee</b>	<b>Chairman</b>	<b>Vice-Chairman</b>
Civic Affairs	David Bard	Tony Orgee
Corporate Governance	Francis Burkitt	David McCraith
Employment	Val Barrett	Simon Edwards
Licensing	Alex Riley	Raymond Matthews
Planning	Robert Turner	Lynda Harford
Partnerships Review	Ben Shelton	James Hockney
Scrutiny and Overview	Roger Hickford	Sue Ellington

Council unanimously **APPROVED** the appointment of Grant Osbourn as the Council's lead Independent Person.

Council unanimously **APPROVED** the appointment of Gillian Holmes as the Council's deputy Independent Person.

Council unanimously **RESOLVED** that a report be submitted to the meeting of Council on 25 July 2013, setting out the constitutional changes required as a result of the proposed changes to the committee structure being implemented.

#### **8. APPOINTMENTS TO OUTSIDE BODIES**

Council **APPROVED** the appointment of Councillor Susan van de Ven to the North Hertfordshire and District Citizen's Advice Bureau for a period of four years or until the end of the appointee's term of office, whichever is sooner.

#### **9. MAJOR OPPOSITION GROUP LEADER'S ANNUAL WRITTEN STATEMENT**

Councillor Sebastian Kindersley, Major Opposition Group Leader, provided the Council with his annual written statement for 2012/13.

In presenting his statement, Councillor Kindersley expressed his disappointment that all committee Chairmen had again been allocated from the lead political group. He referred to the proposed acquisition of the Mettle Hill gypsy and traveller site in 2012, which he felt caused unnecessary upheaval for the Parish Council and residents in the area. Councillor Kindersley was also critical of the way in which Cabinet had handled the Government's proposals to redevelop the A14 and highlighted the cuts that had been made by the Leader of the Council to the grants programme.

Councillor Kindersley closed with paying tribute to the Council's officers and said that they continued to work over and above the call of duty, showing commitment, care and dedication to South Cambridgeshire residents.

The Major Opposition Group Leader's annual statement was **NOTED**.

#### **10. ANNUAL SCRUTINY AND OVERVIEW COMMITTEE REPORT**

Council received the Scrutiny and Overview Committee's annual report for 2012/13.

Councillor Ben Shelton, Chairman of the Scrutiny and Overview Committee for 2012/13, presented the report and thanked members and officers serving the committee for their contributions and support over the last twelve months.

The Scrutiny and Overview Committee's annual report was **NOTED**.

**11. WRITE OFF OF OUTSTANDING DEBTS**

Council received a report which notified Members of debts written-off under powers delegated to the Finance and Staffing Portfolio Holder and the Chief Financial Officer, as required by the Council's Constitution.

Councillor Simon Edwards, Deputy Leader and Portfolio Holder for Finance and Staffing, presented the report and emphasised that all appropriate options to recover the debt were attempted before the debt was considered for write-off.

The amount of debt written-off under delegated powers during 2012/13 was **NOTED**.

**12. UPDATES FROM MEMBERS APPOINTED TO OUTSIDE BODIES**

No updates on Outside Bodies were reported.

**13. AMENDMENTS MADE TO THE CONSTITUTION 2012/13**

The amendments made by the Chief Executive to the Constitution during 2012/13 were **NOTED**.

**14. QUESTIONS FROM THE PUBLIC**

No questions from the public had been received.

**15. PETITIONS**

No petitions had been received.

**16. QUESTIONS ON JOINT MEETINGS**

No questions on joint meetings were received.

**17. QUESTIONS FROM COUNCILLORS**

**17 (a) From Councillor Bridget Smith**

Councillor Bridget Smith asked the Portfolio Holder for Finance and Staffing the following question: -

"Can the Leader clarify what the cost will be to this Council of remedying the error in Council Tax bills for 3 of our parishes?"

Councillor Simon Edwards, Deputy Leader and Portfolio Holder for Finance and Staffing, reported that this incident was a very unfortunate error which led to an overcharge for the parish element of the respective Council Tax bills for three parishes in the district. As soon as this error was highlighted the Council reviewed its options, which were: -

- to do nothing, which the Council could have legally done due to the tax base having been set;
- to reimburse the Parish Councils affected in the form of a grant for the amount overcharged;
- to re-bill and issue a credit on those bills that were affected.

The Council opted to re-bill and issue a credit on those bills affected, which incurred a cost of £1,350 for some manual adjustments that were required together with approximately £700 of internal officer time.

As a supplementary question, Councillor Smith asked: -

“Did you go public or go about this in a more covert way?”

Councillor Edwards reminded Councillor Smith that the Council was under no obligation to do anything to rectify this error, but he decided that being open and honest about the situation was the right thing to do. He added that it was important to acknowledge the error and put it right, and added his thanks to officers who he said had done a great job doing that.

#### **18. FROM COUNCILLOR TUMI HAWKINS**

Councillor Tumi Hawkins asked the Leader of the Council the following question: -

“Up until recently, parishes have been able to apply for and receive funding from the community chest grant to help with their parish plans. However, the Leader decided suddenly and without warning that he would no longer give this grant to parishes to publish plans, depriving one of my parishes of expected funding at the very last minute.

Can the Leader please tell us why he took this decision and so suddenly, and what alternative assistance if any, he put in place to help parishes to publish their parish plans?”

Councillor Ray Manning, Leader of the Council, reported that officers continued to offer support and advice to Parish Councils with regard to the production of their Parish Plans, but clarified that no financial support would be provided by the District Council for this purpose. Support and advice included the signposting of Parish Councils to other avenues of external grant funding that may be available to them. The Leader also suggested that those Parish Councils choosing to produce a Parish Plan could decide to fund them through local precepting.

The Community Chest Grant consisted of approximately £52,000 and the Leader felt at least half of this would be spent on Parish Plans if such financial support was granted by the Council. There would be very little grant funding available, therefore, to deliver some of the capital projects included in the various Plans.

Referring to a request for funding by Toft Parish Council that had recently been turned down, Councillor Hawkins asked the following as a supplementary question: -

“Why did you take this decision so suddenly?”

Councillor Manning explained that officers had contacted the Parish Council by letter and email, as well as attempting contact via telephone, to explain the reasons why grant funding would no longer be provided for Parish Plans. He also highlighted that he did take an interest in the content of Parish Plans, which were often presented to his Portfolio Holder Meetings.

**19. CHAIRMAN'S ENGAGEMENTS**

Council noted the list of engagements attended by the outgoing Chairman, Councillor Tony Orgee, since the last meeting, as outlined on the agenda.

It was noted that Councillor Orgee had also attended the opening of a playground at Toft on 4 May 2013 and officially started a charity walk at Milton Country Park for Cruse Bereavement Care on 19 May 2013.

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**The Meeting ended at 4.00 p.m.**

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